



NARFE Florida, Inc.

Executive Board Meeting October 2, 2019

On Wednesday, October 2, 2019, the NARFE Florida, Inc. (NFI) Executive Board met via GoToMeeting. President Terry Zitek called the meeting to order at 10:15 am Eastern Time. On roll call, board members in attendance formed a quorum:

President Terry Zitek
Vice President William Leatham
Secretary Pamela Busch
Treasurer Patricia Staley
District 1 Vice President Robert Shaw
District 2 Vice President Richard Carroll
District 3 Vice President Evelyn Seabrook
District 4 Vice President - Vacant
District 5 Vice President Jane Lemley
District 6 Vice President - Vacant
District 7 Vice President Glenda Tyse
District 8 Vice President David Ross - Absent

Also attending:

Janie L. Clark, Chapter 1224
Sardebora Wright, Chapter 162
NFI Auditor Linda Harmon, Chapter 1322
NFI Legislative Officer Mark Silverstein, Chapter 1224
NFI Senatorial Officer Greg D'Alessio, Chapter 2273

1. **Minutes of Executive Board Meeting on August 7, 2019.** Prior to the meeting, Secretary Busch distributed the minutes of the last meeting to board members via email. **Motion 1:** Secretary Busch moved to approve the minutes as distributed. The motion was properly seconded by DVP-2 Carroll. The motion passed with no opposition. VP Leatham will post approved minutes on the NARFE Florida website.

2. **Minutes of NFI 2017 Convention.** Prior to the meeting, Secretary Busch distributed the minutes of the NFI 2017 Convention to board members via email. While preparing for turnover of official records of the organization, Secretary Busch discovered these minutes had not been brought before the board for approval as is directed in NFI Bylaws. **Motion 2:** Treasurer Staley

moved to approve the NFI 2017 Convention Minutes as distributed. The motion was properly seconded by DVP-2 Carroll. The motion passed with no opposition. VP Leatham will post approved minutes on the NARFE Florida website.

3. **Installation of NFI Officers.** For the term of office from October 1, 2019 to September 30, 2021, President Zitek administered the oath of office to the following:

William Leatham, Vice President
Patricia Staley, Treasurer
Janie L. Clark, Secretary (vice Pamela Busch)
Sardebora Wright, District 7 Vice President (vice Glenda Tyse)

For the term of office from October 1, 2019 to September 30, 2021, Vice President Leatham administered the oath of office to the following:

Terry Zitek, President
Robert Shaw, District 1 Vice President
Richard Carroll, District 2 Vice President
Evelyn Seabrook, District 3 Vice President

Note that during the NFI Executive Board meeting of May 10, 2019, President Zitek administered the oath of office to Past President Jane Lemley as District 5 Vice President. At a later date, the following will be sworn into office:

Charles Manka for the office of District 4 Vice President
David Ross for the office of District 8 Vice President

The office of District 6 Vice President is vacant, vice Ken Thomas.

4. **Status of Chapter Closings.** Secretary Busch reported she had recently sent letters to all members of Port St. Lucie Chapter 1589, informing each member of the tentative transfer of membership from that chapter pending closure to the following memberships.

Members to transfer to Chapter 2255 – 82
Members to transfer to Chapter 1405 – 1
Members to transfer to Chapter 1705 – 1
Members to transfer to National – 24
Membership to be canceled at member's request – 1

The next step in the chapter closing process is to request Federation and Chapter Services at NARFE Headquarters to input these requested transfers to the membership database, along with reassigning all 36 zip codes for Chapter 1589 to Chapter 2255. When NARFE has completed these actions, funds being held by Treasurer Staley in escrow for Chapter 1589 may be distributed on a pro rata basis according to member transfers. These actions could take several weeks to be completed.

President Zitek adjourned the meeting at 12:11 pm Eastern Time. The next board meeting will be at 10 am on Wednesday, December 4, 2019, via GoToMeeting.

Submitted by:
Janie L. Clark
Secretary
NARFE Florida, Inc.