



**Executive Board Meeting  
June 3, 2020**

On Wednesday, June 3, 2020 the NARFE Florida, Inc. (NFI) Executive Board met via Go To Webinar. President Terry Zitek called the meeting to order at 10:05 a.m. Eastern Standard Time.

Everyone joined in the Pledge to the Flag and a Moment of Silence was held.

On roll call, board members in attendance formed a quorum:

President - Terry Zitek  
Vice President - William Leatham  
Secretary - Janie Clark  
Treasurer - Patricia Staley

District 1 Vice President -Vacant  
District 2 Vice President- Richard Carroll  
District 3 Vice President -Evelyn Seabrook  
District 4 Vice President - Vacant  
District 5 Vice President- Jane Lemley  
District 6 Vice President - Vacant  
District 7 Vice President –Sardebora Wright  
District 8 Vice President -David Ross

Also attending:

NFI Auditor- Linda Harmon, Chapter 1322  
NFI Legislative Officer- Mark Silverstein, Chapter 1224  
NFI Senatorial Officer- Greg D’Alessio, Chapter 2273  
NFI Membership Officer- Susan Parkins, Chapter 1414  
NFI Public Relations Officer- Patricia Vevera, Chapter 2247

1. **Minutes of Executive Board Meeting on:** April 1, 2020. Prior to the meeting, Secretary Janie Clark distributed the minutes of the last meeting to board members via email. One correction was made by Pat Staley. **Motion 1:** DVP-5 Jane Lemley moved to approve the minutes as corrected. The motion was properly seconded by NFI Treasurer Pat Staley. The motion passed with no opposition. VP Bill Leatham will post the approved minutes on the NARFE Florida website.

2. **Approval of FY 2020/ 2021 Budget & 2 Prior Budgets/Treasurer Pat Staley:** Pat had copies of the other budgets and a copy of the proposed budget for 2020/ 2021. She went over each line item and there were discussions on several items.

It was decided to put the budget aside for a vote until later in the meeting when other factors would come into play concerning the budget. Pat noted that the budget could be amended at any time.

3. **Recruitment & Retention:** Terry went over the list of 19 suggestions on recruitment and retention that Greg D'Alessio had previously shared with the DVP's. It was noted that some things on the list should be handled by the National Office.

The benefits of each item listed was discussed by the members. Terry asked that some of the suggested items be used on an experimental basis in the Jacksonville and Miami areas where there is a large contingency of Federal Employees.

**Website:** One of the ideas that came out of Greg's list was a website. NFI Membership Officer Susan Parkins, volunteered to work on the project-but not alone. She said that she would like to have a team behind her to help with the responsibilities. Bill said he could help with the set up. DVP 7 Sardeborah Wright offered to help and Terry asked Public Relations Officer Trish Vevera if she would be willing to work on the website also. She agreed.

The attendees who were interested in working on websites and Facebook pages were to connect with Susan Parkins.

As time was of the essence, and the remainder of the agenda had to be covered, webinar attendees were asked to submit their ideas, suggestions and comments regarding the entirety of Greg D'Alessio's 19 item document to him.

4. **Review of CDL/SDL Program:** There was a discussion on the CDL/SDL program and the members gave many suggestions on how and who to recruit for these positions. Legislative Officer Mark Silverstein spoke on the many reasons why people fear taking on the responsibility.

There was a discussion on the need to have a contact list for all the Federal Agencies. Bill Leatham has a list he can draw from as do Mark Silverstein, Sardeborah Wright and Greg D'Alessio. It was decided that each would send their list to Terry to be compiled into one master list. This list should be a big help to everyone-CDL's and SDL's.

5. **Florida Statewide Conference-2021/Evelyn Seabrook.** Evelyn reported, a suggested Conference Planning Handbook from NARFE Headquarters and a summary of the previous Task Force meetings was included in an email that invited the Federation and others to the latest meeting held on Tuesday, May 26, 2020.

The biggest concern was what attendance might be like if the COVID19 conditions are still around. The committee presented the following tentative plans.

- Date-9/23-25/2021.
- Place-Lake Ashton Conference Facility Lake Wales/Winter Haven.
- No rooms available at facility but plenty available in area.

The committee asked President Zitek to appoint a chairman for the conference for the plans to continue. The name of Nancy Abney was presented to Terry, as she had expressed an interest in the position and lives in the area. Terry will speak to her and get back to the committee.

As this is a big ticket item for the Federation Terry asked everyone to vote yes or no to holding the conference. This was one of the items concerning the budget that needed to be taken care of.

**Motion 2:** NFI Treasurer Pat Staley moved to hold the conference in 2021. The motion was properly seconded by DVP-3 Evelyn Seabrook. A majority of the members voted to have the conference, with 2 members abstaining. The motion carried.

Treasurer, Pat Staley volunteered to handle the finances for the conference and Terry asked all the DVP's to canvass all their members to get some idea of how many people we could expect to attend the conference.

Terry noted that the decision to have the conference gave the members a better idea of what should be added to the budget. **Motion 3:** DVP 3 Evelyn Seabrook moved to approve the Budget as amended. The motion was properly seconded by Vice President Bill Leatham. The motion passed with no opposition.

### **Odds and Ends**

Terry noted that due to the COVID 19 pandemic the **2020 NARFE National Conference in Scottsdale, Arizona has been cancelled.**

**National Secretary/Treasurer Election:** Terry brought up the subject of the National elections coming up. After some discussion a motion was made. **Motion 4:** NFI Treasurer Pat Staley moved to have NARFE FLORIDA, INC. endorse the nomination of Katherine Hensley for the position of NARFE National Secretary/Treasurer. The motion was properly seconded by DVP-3 Evelyn Seabrook. The motion passed with no opposition.

**By-Laws Vote at National:** The question was raised about some proposed financial issues coming up for vote. Terry noted that the most serious one was National slashing the Federations dues remittance from 10% to 5%.

President Zitek adjourned the meeting at 12:50 p.m. Eastern Standard Time. The next board meeting will be at 10:00 a.m. on Wednesday, August 5, 2020 via Go To Webinar.

Submitted by:  
Janie L. Clark, Secretary NARFE FL. Inc.

