



## Executive Board Meeting February 3, 2021

On Wednesday, February 3, 2021 the NARFE Florida, Inc. (NFI) Executive Board met via “ZOOM.” President Terry Zitek called the meeting to order at 10:13 a.m. Eastern Standard Time.

On roll call, board members in attendance formed a quorum:

President - Terry Zitek  
Vice President - William Leatham  
Secretary - Janie Clark  
Treasurer - Patricia Staley

District 1 Vice President -Vacant  
District 2 Vice President- Richard Carroll  
District 3 Vice President -Evelyn Seabrook  
District 4 Vice President - Vacant  
District 5 Vice President- Jane Lemley  
District 6 Vice President - Vacant  
District 7 Vice President –Sardebra Wright  
District 8 Vice President -David Ross

Also attending:

NFI Auditor- Linda Harmon, Chapter 1322	
NFI Legislative Officer- Mark Silverstein, Chapter 1224	
NFI Senatorial Officer- Greg D’Alessio, Chapter 2273	
NFI Membership Officer- Susan Parkins, Chapter 1414	Absent
NFI Public Relations Officer- Patricia Vevera, Chapter 2247	Absent
NFI Chairman 2021 Convention – Nancy Abney, Chapter 553	Absent

1. **Minutes of Executive Board Meeting on:** December 2, 2020. Prior to the meeting, Secretary Janie Clark distributed the minutes of the last meeting to board members via email. President Terry Zitek made one correction to the minutes. Terry noted that he would be checking with National Secretary Katherine Hensley about the Benefit Plan. **Motion 1:** DVP-5 Jane Lemley moved to approve the minutes as corrected. The motion was properly seconded by Treasurer

Pat Staley. The motion was passed with no opposition. VP Bill Leatham will post the approved minutes on the NARFE Florida website.

**2. Announcements NFI President- Terry Zitek:** Terry announced that NFI Senatorial Officer Greg D'Alessio has agreed to be nominated for NFI Vice President. We are still in need of DVP's for Districts 1-4-6. Terry will send out communications to those Districts to see if anyone is interested. He noted that District 1 has only one chapter left in it and District 6 is also shrinking.

Terry commended Vice President Bill Leatham for doing all the work in creating our eight districts in Florida.

Terry contacted Dave Bowman of the National Office concerning information on National Members only. He has had no reply.

Terry has exchanged e-mails with Christina Robinson National Recruitment and Reinstatement specialist and she explained what they do in this role at the National Office. We have had no personalization or control over National Only members since 2016.

The M1-12 Report gives accurate information on member status prospects. As of 6-1-2019 every chapter can see the list of prospects

**3. Report from NFI President-Terry Zitek:** Terry began a discussion on compensation for NFI Officers in the hope that compensation would encourage members to take on the responsibility of being officers. A discussion began and everyone agreed that we would need backing from NARFE National. Vice President Bill Leatham noted that 1099's are no fun to fill out.

**4. Report from NFI VP- Bill Leatham:** Bill noted that DVP's needed to have the ability to communicate with members virtually since we are unable to meet in person at this time.

**Motion 2:** A motion was made by DVP- 5 Jane Lemley and seconded by DVP- 3 Evelyn Seabrook to not schedule any District meetings before April 1, 2021 providing the virus issues have improved. The motion passed with no opposition.

**5. Report from NFI Secretary- Janie Clark.** Janie stated that she had received nominations for:

- President Evelyn J. Seabrook
- Secretary Janie Clark
- Treasurer La-Nita Boston
- DVP-5 Steve Abney

All nominations need to be sent to the secretary by March 1, 2021.

Janie apologized for the delays in getting chapters closed but that with the new plan for chapter closings in the works things should move much faster.

**6. Report from NFI Treasurer- Pat Staley:** Pat reported that she had not sent out this month's financials because, with the meeting being this early in the month, she has not received the bank statement as of yet to reconcile the books. The report will be sent out shortly.

Pat got notification from Nationals Clarence Robinson that Florida had three members transferred in from Virginia. One will go to Chapter 1140 one to Chapter 1552 and one to National Only.

## **7. NFI DVP's Reports:**

**NFI DVP-2 Richard Carroll:** Richard let everyone know that membership can be accessed in all districts and chapters in Florida with a separate password into AMS.

**NFI DVP-3 Evelyn Seabrook:** Evelyn thanked Greg D'Allessio for stepping up and volunteering to become NFI Vice President.

Evelyn alerted everyone to the fact that we should all know our legislative members and communicate with them whenever possible. She also noted that she has been able to access everyone in Florida through AMS.

Evelyn stressed that we need to help chapters with the ability to stay in touch with members. We need to inform members why NARFE was started in the first place. Everyone is affected by the recent rough times and that is why making contact with our chapter members and Congressional Members is so important.

**NFI DVP-5 Jane Lemley:** Jane mentioned that most of the Districts chapters are not meeting at this time but her Chapter 1224 has invited all the district chapter members to join 1224 for their virtual meetings.

Jane noted at their March chapter meeting they will have a representative from Senator Marco Rubio's office.

**NFI DVP-7 Sardebra Wright:** Sardebra said that District 7 is not in good shape and that Chapter 1552 is getting ready to close.

**NFI DVP-8 David Ross:** David reported that the Northport chapter was meeting in person as members have already received the COVID19 vaccine. North Fort Myers has put out a couple of newsletters. David also stated that the next 2 years is the last to get rid of WEP.

## **8. Report from Appointed Officers:**

**Legislative Officer Mark Silverstein:** Mark stated that before we can plan the District Meeting we need to have the Congressional updates. Mark will work on this and send the results to Terry.

Mark noted that we have 5 new members in Congress here in Florida and we need to welcome them and make ourselves known as members of NARFE and give them a list of our priorities. If we don't have members in their districts Terry will make the contact.

We need CDL's to make these contacts. Sardebra Wright is a CDL for Congressional District 24. Greg Elkins of chapter 1224 is CDL for District 15. Mark and Bill will update the CDL list and get it out to everyone. A CDL can make the job their own and work it the best way that works for them.

Also, be sure to welcome back returning Legislators.

**NFI Senatorial Officer Greg D'Alessio:** Greg noted that the National Advisory Committee has not met yet. Greg said Senator Scott has no office at this time.

Greg would like the members to consider Regional CDL's at some point in the future.

**April District Meeting:** There was a discussion on the planning of a District Meeting in April. The meeting will have to be virtual and we need to keep it short and limit speakers.

Sardebra said that we could have break-out meetings within the virtual meeting. Evelyn said she might get a Doctor from Palm coast and Sardebra may be able to get someone from the Department of Health.

A committee was formed with Evelyn Seabrook, Sardebra Wright and Greg D'Alessio. Terry will assist the committee.

**9. Discussion on NFI Chapter Closing Procedures:** Terry has sent out to the DVP's procedures for closing chapters. The following are the basic procedures.

1. Have an initial conversation with members about closing.
2. Let NFI know that members have decided to close.
3. Contact the Treasurer and find out procedures for closing the chapter bank account and set dues to zero.
4. The Secretary begins the letter writing.

We have 10 chapters in line to be closed at this time.

### **Adjournment/Next Meeting**

President Zitek adjourned the meeting at 12:22 a.m. Eastern Standard Time. The next board meeting will be at 10:00 a.m. on Wednesday, April 7, 2021 via "ZOOM".

Submitted by:  
Janie L. Clark, Secretary NARFE FL. Inc.

