



**Executive Board Meeting  
December 4, 2019**

On Wednesday, November 4, 2019, the NARFE Florida, Inc. (NFI) Executive Board met via GoToMeeting. President Terry Zitek called the meeting to order at 10:03 a.m. Eastern Time. On roll call, board members in attendance formed a quorum:

President Terry Zitek  
Vice President William Leatham  
Secretary Janie Clark  
Treasurer Patricia Staley

District 1 Vice President Robert Shaw-Absent  
District 2 Vice President Richard Carroll-11:00 a.m.  
District 3 Vice President Evelyn Seabrook  
District 4 Vice President - Vacant  
District 5 Vice President Jane Lemley  
District 6 Vice President - Vacant  
District 7 Vice President –Sardebra Wright  
District 8 Vice President David Ross – 45 minutes

Also attending:

Past Vice President District 7, Glenda Tyse  
NFI Auditor Linda Harmon, Chapter 1322  
NFI Legislative Officer Mark Silverstein, Chapter 1224  
NFI Senatorial Officer Greg D’Alessio, Chapter 2273

1. **Minutes of Executive Board Meeting on October 2, 2019.** Prior to the meeting, Secretary Clark distributed the minutes of the last meeting to board members via email. **Motion 1:** DVP-8 David Ross moved to approve the minutes as distributed. The motion was properly seconded by NFI Treasurer Pat Staley. The motion passed with no opposition. VP Bill Leatham will post approved minutes on the NARFE Florida website.

2. **Installation of NFI Officers** For the term of office from October 1, 2019 to September 30, 2021, President Terry Zitek administered the oath of office to:  
David Ross District 8 Vice President.

Note that Charles Manka who was to be the District 4 DVP has declined the position.

### **3. Report from Statewide Officers/Status of District Meetings**

The following DVP's gave a report on their District's activities and the status, meeting notice and District meeting agenda. Each District has \$750.00 available to put on their District meeting.

- Evelyn Seabrook-DVP District 3
- Jane Lemley-DVP District 5
- President Terry Zitek and Vice President Bill Leatham-District 6
- Glenda Tyse for Sardebra Wright- DVP District 7
- David Ross-DVP District 8

### **4. AMS Status report – Bill Leatham.**

Bill reported that because of the issues with AMS he has no confidence in the membership/status reports coming out of AMS. President will be giving a status report at the District meetings on AMS.

### **5. Alzheimer's Association Match Campaign-Terry Zitek**

The Alzheimer's Association Match Campaign is targeting NARFE non-members. Terry had e-mailed the information on the campaign to the Executive Board Members.

### **6. Chapter Closings Report-Pat Staley**

The NFI Treasurer reported that the following chapters have closed their bank accounts and sent the money to her to be held in escrow pending the closing of the chapters.

- Largo-Seminole 845
- New Smyrna Beach-Port Orange 1844
- Southwest Marion County 2279

### **7. Change Website/Name Badges-Bill Leatham**

Bill discussed changes that he would like to make to the website and after some discussion a motion was made to do so. **Motion 2:** DVP-5 Jane Lemley moved to have Bill make the changes that were presented. The motion was properly seconded by NFI Treasurer Pat Staley. The motion passed with no opposition.

Bill has been working on the design for the name badges to incorporate the new NARFE logo. He has sent out several designs by e-mail and received varied opinions. He is also looking at cost per badge and mailing costs.

### **8. Statewide Conference-Evelyn Seabrook**

Evelyn reported on the Teleconference held on September 26, 2019. She had e-mailed the board members the discussion notes taken at this meeting. Evelyn gave out the Teleconference number 1-605-562-0400; #8473255. The committee will be meeting again and the date will be determine after the current board meeting.

President Zitek adjourned the meeting at 11:36 a.m. Eastern Time. The next board meeting will be at 10:00 a.m. on Wednesday, April 1, 2020 via GoToMeeting.

Submitted by:  
Janie L. Clark  
Secretary  
NARFE Florida, Inc.