



**Executive Board Meeting
December 2, 2020**

On Wednesday, December 2, 2020 the NARFE Florida, Inc. (NFI) Executive Board met via “ZOOM.” President Terry Zitek called the meeting to order at 10:07 a.m. Eastern Standard Time.

Everyone joined in a Moment of Silence and then the Pledge to the Flag was recited by all.

On roll call, board members in attendance formed a quorum:

President - Terry Zitek
Vice President - William Leatham
Secretary - Janie Clark
Treasurer - Patricia Staley

District 1 Vice President -Vacant
District 2 Vice President- Richard Carroll
District 3 Vice President -Evelyn Seabrook
District 4 Vice President - Vacant
District 5 Vice President- Jane Lemley
District 6 Vice President - Vacant
District 7 Vice President –Sardebra Wright
District 8 Vice President -David Ross

Also attending:

NFI Auditor- Linda Harmon, Chapter 1322
NFI Legislative Officer- Mark Silverstein, Chapter 1224
NFI Senatorial Officer- Greg D’Alessio, Chapter 2273
NFI Membership Officer- Susan Parkins, Chapter 1414
NFI Public Relations Officer- Patricia Vevera, Chapter 2247
NFI Chairman 2021 Convention – Nancy Abney, Chapter 553 Absent

1. **Minutes of Executive Board Meeting on:** October 7, 2020. Prior to the meeting, Secretary Janie Clark distributed the minutes of the last meeting to board members via email. **Motion 1:** Treasurer Pat Staley moved to approve the minutes. The motion was properly seconded by DVP-5 Jane Lemley. The motion was passed with no opposition. VP Bill Leatham will post the approved minutes on the NARFE Florida website.

2. Announcements NFI President- Terry Zitek:

Terry reminded everyone that his term ends in 2021 as does Vice President's Bill Leatham and Treasurer Pat Staley. These offices need to be filled and nominations are being accepted.

Evelyn Seabrook has been nominated for President. Secretary Janie Clark has agreed to stay on for another term if nominated.

We also have three DVP vacancies and nominations are also being accepted for those positions. Send your nominations to Secretary Janie Clark.

3. Report from NFI President-Terry Zitek: Terry has recently been notified that Panhandle chapter 1428 will be closing. Terry asked everyone to review the letter he sent out to streamline chapter closings.

Terry sent the DVP's a slide-show of webinars that are available for their use.

4. Report from NFI VP- Bill Leatham: Bill let everyone know that there are no District Meetings scheduled for 2021 due to the COVID19 virus.

Terry suggested that we need to plan how to do a virtual District meeting. Question was raised about when the by-laws say we need to have those meetings. The answer was January/February. Everyone agreed we need to push back on that time frame due to the virus.

Motion 2: A motion was made by DVP- 5 Jane Lemley and seconded by DVP- 3 Evelyn Seabrook to not schedule any District meetings before April 1, 2021 providing the virus issues have improved. The motion passed with no opposition.

5. Report from NFI Secretary- Janie Clark. Janie stated that she, Terry and Pat are working on stream-lining chapter closings. She acknowledged there is a back log that needs to be cleared out as soon as possible. Closing chapters will be the focus for the coming year.

6. Report from NFI Treasurer- Pat Staley: Due to the difficulty of keeping Officers for the chapters, District DVP's and NFI Officers it has been suggested to compensate these officers for the job they do. Pat looked into this and said there was no foundation for this step. Pat also mentioned the tax issues that could come up also.

After some discussion it was decided that we needed guidance from National. Terry will check on this.

Bill also mentioned that we should have a recruiting committee to work on getting people interested in being officers. Susan Parkins and Sardebra Wright volunteered to work on a recruitment plan.

7. NFI DVP's Reports:

NFI DVP-2 Richard Carroll: Richard noted that Lake City chapter 1548 was closing and needed the procedures for closing out the dues. Jim Purvis should be contacted. Treasurer, Pat Staley said the bank account should be closed and the money sent to her as Federation Treasurer.

NFI DVP-3 Evelyn Seabrook: Evelyn is still hoping we can find a satisfactory solution to being able to compensate officers for the many hours they spend on NARFE issues. She feels it would also be a good incentive to get people to take over these jobs.

NFI DVP-5 Jane Lemley: Jane mentioned that her chapter 1224 has had two chapter meetings on ZOOM that have been very successful. The Chapter has been able to have speakers join in the meeting for presentations.

NFI DVP-7 Sardebra Wright: Sardebra said that she has three chapters closing and would like to have information on the proper procedures.

It was noted that the Federation Manual was being rewritten and changes would be coming for closing chapters.

Sardebra let everyone know that was recently installed as Democratic Women for their District 2.

8. Report on August Advocacy Campaign: There was a discussion on the Benefit Plan and Terry will follow up with National's Catherine Henry.

Odds and Ends

NFI Legislative Officer Mark Silverstein announced that he and wife Becky are the proud grandparents of a 6 pound 5 ounce granddaughter. Congratulations!!!

President Zitek adjourned the meeting at 11:44 a.m. Eastern Standard Time. The next board meeting will be at 10:00 a.m. on Wednesday, February 3, 2021 via "ZOOM".

Submitted by:
Janie L. Clark, Secretary NARFE FL. Inc.

