



## Executive Board Meeting April 1, 2020

On Wednesday, April 1, 2020 the NARFE Florida, Inc. (NFI) Executive Board met via GoToMeeting. President Terry Zitek called the meeting to order at 10:03 a.m. Eastern Standard Time.

Everyone joined in the Pledge to the Flag and a Moment of Silence was held.

On roll call, board members in attendance formed a quorum:

President Terry Zitek  
Vice President William Leatham  
Secretary Janie Clark  
Treasurer Patricia Staley

District 1 Vice President -Vacant  
District 2 Vice President- Richard Carroll  
District 3 Vice President -Evelyn Seabrook  
District 4 Vice President - Vacant  
District 5 Vice President Jane Lemley  
District 6 Vice President - Vacant  
District 7 Vice President –Sardebra Wright-Absent  
District 8 Vice President -David Ross

Also attending:

NFI Auditor Linda Harmon, Chapter 1322  
NFI Legislative Officer Mark Silverstein, Chapter 1224  
NFI Senatorial Officer Greg D'Alessio, Chapter 2273  
NFI Membership Officer Susan Parkins

1. **Minutes of Executive Board Meeting on December 4, 2019.** Prior to the meeting, Secretary Clark distributed the minutes of the last meeting to board members via email. **Motion 1:** DVP-5 Jane Lemley moved to approve the minutes as distributed. The motion was properly seconded by NFI Vice President Bill Leatham. The motion passed with no opposition. VP Bill Leatham will post approved minutes on the NARFE Florida website.

2. **Update on AMS/Bill Leatham.** Bill reported that AMS is still a problem for everyone. It is creating Ghost Chapters and the data base does not work.

**Newsletter:** There was a discussion on the NFI newsletter and Bill may have found a company that may work for us. He also noted that we need to solicit for an editor. It was suggested to ask the DVP's to canvass their chapters/editors to see who might be interested.

**Chapter Dues:** Chapter dues were discussed and the pros and cons of some chapters not collecting dues or only a minimum of \$1.00.

**3. District Meetings/Terry Zitek.** Terry noted that he was able to attend all the District meetings and that there were at least 200 members attending. The agendas' are improving for the meetings and he would like to have the districts encourage non-officers to attend the meetings in future.

**4. Florida Statewide Conference-2021/Evelyn Seabrook.** Conference Committee Chair Evelyn Seabrook reported on the two previous meetings (9-26-2019-2-10-2020) held by the committee via Teleconference. The number is 1-605-562-0400; #8473255. Tentative plans are as follows:

- Conference in Lakeland area-RP Funding Center or Lake Ashton.
- Need committees for all aspects of Conference.
- Conference to be held in late August or October 2021.
- Next committee meeting in April/Evelyn will send out her contact information for anyone wishing to volunteer.
- Need to have specifics finalized by June as Terry and Pat will be doing the budget.

**5. Chapter Closings Report/Janie Clark.** Janie reported that as of this time she had not closed any chapters due to misinformation coming out of AMS and the possibility of creating ghost chapters. After discussion it was decided to forge on with the closings because too much time has already passed.

The NFI Treasurer reported that the following chapters have closed their bank accounts and sent the money to her to be held in escrow pending the closing of the chapters. The following chapters are being added for closure, Lakeworth-160 and Brooksville 1322.

- Largo-Seminole 845
- New Smyrna Beach-Port Orange 1844
- Southwest Marion County 2279

Janie stated that it is her intention to have all these chapters closed by June. She will work closely with Pat to accomplish this.

**6. Financial Report/Treasurer Pat Staley.** Pat has not yet received the March bank statement, so she will be sending out the financial report in April. She reminded everyone that the end of the fiscal year is May 31, 2020 and all expense requests need to be submitted by the middle of May to allow her to process them before the end of the month

**7. NARFE National Conference 2020/Terry Zitek.** Terry started a discussion concerning allotting funds to those NARFE members attending the 2020 Conference in Arizona. After some

discussion a tentative plan was considered. Upon availability of funds determined by the June budget there would be a cap of \$1,000.00 per NARFE member not to exceed a cap of \$10,000.00. A final determination on these suggestions will be made after the budget is finalized in June.

**Recruitment/Terry Zitek.** Terry mentioned the possibility of having Membership Chair Susan Parkins also work on recruitment. Terry also asked Greg D'Alessio to share his 19 suggestions for recruitment with the membership through the DVP's.

**Odds and Ends.** Bill Leatham reminded everyone that he and Treasurer Pat Staley are looking forward to NARFE Officer Retirement and anyone interested in their jobs should be thinking about it now. President Zitek is in his last term.

Linda Harmon reminded everyone to fill out their census forms.

Susan Parkins asked why OAM was replaced by AMS. Bill said that OAM was outdated and no longer able to fill our expanding needs. The issue with AMS is that the vendor chosen is not up to the job and cannot fulfill our needs.

President Zitek adjourned the meeting at 11:46 a.m. Eastern Standard Time. The next board meeting will be at 10:00 a.m. on Wednesday, June 3, 2020 via GoToMeeting.

Submitted by:  
Janie L. Clark  
Secretary  
NARFE Florida, Inc.

